



Scoill yn Jubilee

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Isle of Man
Government

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Tuesday 24th March 2020

Re: Provision for children of Key Workers from 24th March, 2020 – for Parents

The school and the structure of the day will be organised in a way to minimise opportunities for transmission and interaction between large numbers of children and parents.

We will try to offer childcare for any children of key workers but we advise that, if at all possible, children with one parent working from home should stay with them. Priority will be given to children with two key worker parents should staffing be an issue and we are unable to guarantee the safety of the children.

Children do not need to wear school uniform. They should however wear practical, comfortable clothing and footwear suitable for both indoors and out. The children **must** wear clean clothes everyday to prevent the spread of infection as it can live on material.

Children will be put in school groups of mixed ages 4 - 11 and siblings will be placed together. All parents and children will need to enter and leave via the designated door. Once children enter school they will immediately be asked to use hand-washing stations. Please abide by the 2m rule at all times.

The parent delivering and picking up children should remain outside and wait until the supervising adult comes to the door. Once the door is open, they should maintain a safe distance of 2m. They must also maintain a safe distance between other parents collecting or dropping off children.

Children and parents must enter and leave the site in a timely fashion – they will not be able to stay to talk or play with others.

Common areas like the computer suite and the library will be out of bounds to children.

There will be a designated isolation room which will be used if any child becomes unwell. Under these circumstances, parents will be contacted and asked to collect their child as soon as possible together with any siblings.

Organisation of Family Groups

Classrooms will be allocated to the school groups. These have integrated washing and toileting facilities.

Children will be organised into 'family/school groups' of mixed aged children. Siblings will be in the same family group.

Staff will be allocated to a specific school group and stay with them every day that they are working, where possible. This is to minimise the number of social interactions for everyone. When allocating staff into groups, we will attempt to assign staff from different key stages to help with planning a range of activities and provide a familiar face.

All meals and snacks will be eaten in the classrooms or the dinner hall. Cleaning materials will be available in each classroom so that hard surfaces can be disinfected before meal and snack times and at regular intervals throughout the day.

Children will have time outside but this will be timetabled according to when and where so that social interaction only takes place with their group. Each classroom will be provided with a selection of outdoor play equipment that stays with them and can be regularly sanitised.

Adults supervising the class group will encourage the children to work through, as much as possible, some of the same learning that will be set for those children at home.

Hours and daily timings.

The school will be open from 8.50am until 3.30pm every weekday.

All staff will be DBS checked and known to the school as parents.

First Aid trained staff will be available on each shift.

Administration

There will be a skeleton office staff who will collate daily paper registers. They will be available to make phone calls home in case a child becomes unwell. In the case of an emergency, if a parent needs to speak to a member of the office staff, then only one parent/carer will be allowed in the office at a time and the 2m rule must be abided by.

Cleaning:

The classroom will be deep cleaned at the end each day after the children have left.

Catering:

School catering will continue. The meals will be packed lunches. Children can bring a healthy packed lunch from home. No nuts please. These packed lunches will be stored in classrooms. Staff will ask the children on arrival if they require a meal, or have their own packed lunch. We aim to provide morning fruit snacks or toast. All packed lunches and snacks will be provided free of charge.

Yours sincerely

Mrs J Adamson

Headteacher

